



Jeff Bennett - Owner: 231-838-1925
Robin – Business Mgr: 269-953-8101
Fax: 269-953-1082

jeff@bennett-travel.com
robin@bennett-travel.com
www.bennett-travel.com

**TRIP DOCUMENTS
PACKAGE**

***** UPDATED 09/13/2022 *****

COOPERSVILLE HIGH SCHOOL BAND
Greg VanStrien / Lisa Borst – Directors

NEW YORK CITY!

APRIL 26 – 30, 2023

Please provide this Package & the Student Deluxe CFAR Travel Protection Plan to all participants



Jeff Bennett - Owner: 231-838-1925
 Robin – Business Mgr: 269-953-8101
 Fax: 269-953-1082

TOUR CONSULTANTS

jeff@bennett-travel.com
 robin@bennett-travel.com
 www.bennett-travel.com

COST ADDENDUM

[prepared 5/23/22]

COOPERSVILLE HIGH SCHOOL BAND

Greg VanStrien/Lisa Borst - Directors

NEW YORK CITY!

APRIL 26-30, 2023

(5 days/4 hotel nights/2 motor coaches)

PROJECTED

PRICE:

\$998 per person based on 106-110 participants – Quad Occ.-Students
\$1054 per person based on 106-110 participants – Triple Occ.-Students
\$1168 per person based on 106-110 participants – Double Occ.-Adults
\$1508 per person based on 106-110 participants – Single Occ.-Adults

TWO COMPLIMENTARY TRIP(S) BASED ON 106-110 PARTICIPANTS.

PRICE ADJUSTMENT BASED ON NUMBER OF PARTICIPANTS

#'s	Quad Occ.	Triple Occ.	Double Occ.	Single Occ.
101-105	\$1032	\$1092	\$1208	\$1560
96-100	\$1068	\$1130	\$1250	\$1614
91-95	\$1106	\$1170	\$1294	\$1672
86-90	\$1144	\$1210	\$1340	\$1730
81-85	\$1184	\$1252	\$1386	\$1790
76-80	\$1226	\$1296	\$1436	\$1852
71-75	\$1268	\$1342	\$1486	\$1918

Note: If the number of paying participants drops below 71, the trip price will be recalculated.

Note: Empty bus seats are covered in these prices.

TWO DELUXE MOTOR COACH(S) for round trip from COOPERSVILLE, MI to NEW YORK, NY plus ground transportation to and from events.

Coaches are equipped with DVD, WI-FI, CHARGING PORTS

FIRST CLASS HOTEL ACCOMMODATIONS PROVIDED for FOUR NIGHTS

SECURITY WILL BE PROVIDED FOR GROUP AT HOTEL EACH NIGHT

MEALS PROVIDED:

4/27/23	BUFFET BREAKFAST at HOTEL
4/27/23	DINNER in TIMES SQUARE (TBD)
4/28/23	BUFFET BREAKFAST at HOTEL
4/28/23	DINNER in TIMES SQUARE (TBD)
4/29/23	BUFFET BREAKFAST at HOTEL
4/29/23	DINNER CRUISE on SPIRIT OF NEW JERSERY or NEW YORK
4/30/23	BUFFET BREAKFAST at HOTEL

ADMISSION TO THE FOLLOWING ACTIVITIES:

- NBC TODAY SHOW OUTSIDE
- RADIO CITY MUSIC HALL TOUR
- STEP ON GUIDED TOUR OF NYC
- EMPIRE STATE BUILDING
- BROADWAY MUSICAL – ‘WICKED’
- METROPOLITAN MUSEUM OF ART
- NEW YORK PHILHARMONIC ORCHESTRA
- 911 MEMORIAL & MUSEUM
- CHINATOWN
- DINNER CRUISE on the SPIRIT OF NEW YORK or NEW JERSEY
- SHOPPING/SIGHT SEEING OPTIONS IN ROCKEFELLER PLAZA, TIMES SQUARE, 5TH AVENUE

ADDITIONAL SERVICES INCLUDE:

- Full time (24/7) Tour Director who will travel with your group. All Tour Directors are very detailed and know all our travel destinations extremely well.
- Preferred Tour Operator Pricing
- \$6,000,000.00 Liability Insurance
- A Travel Protection Plan including Cancel for Any Reason (CFAR) is available
- Only contracting with in-state based motor coaches when possible
- Bus Driver tips
- Private Night Time Security Guards dedicated to your group
- Luggage Tags provided
- Trip meetings as needed with all participants prior to departure
- Further changes to itinerary will be made if requested or needed

*BENNETT TRAVEL CANNOT BE RESPONSIBLE FOR INCLEMENT WEATHER DELAYS OR CANCELLATIONS
BENNETT TRAVEL WILL NOT BE RESPONSIBLE FOR STUDENTS IN POOL AREA OR BEACH AREA*

PAYMENT SCHEDULE FOR THIS TRIP - 2023: COOPERSVILLE HS BAND TO NEW YORK

STUDENT Payment/Amount Due Dates - \$998 Total based on @ QUAD Occupancy

Payment 1: \$170 – Due SEPTEMBER 28, 2022
Payment 2: \$170 – Due OCTOBER 20, 2022
Payment 3: \$170 – Due NOVEMBER 20, 2022
Payment 4: \$170 – Due DECEMBER 20, 2022
Payment 5: \$170 – Due JANUARY 27, 2023
Payment 6: \$123 – Due FEBRUARY 27, 2023

STUDENT Payment/Amount Due Dates - \$1054 Total based on @ TRIPLE Occupancy

Payment 1: \$170 – Due SEPTEMBER 28, 2022
Payment 2: \$170 – Due OCTOBER 20, 2022
Payment 3: \$170 – Due NOVEMBER 20, 2022
Payment 4: \$170 – Due DECEMBER 20, 2022
Payment 5: \$170 – Due JANUARY 27, 2023
Payment 6: \$179 – Due FEBRUARY 27, 2023

ADULT Payment/Amount Due Dates - \$1168 Total based on @ DOUBLE Occupancy

Payment 1: \$200 – Due SEPTEMBER 28, 2022
Payment 2: \$200 – Due OCTOBER 20, 2022
Payment 3: \$200 – Due NOVEMBER 20, 2022
Payment 4: \$200 – Due DECEMBER 20, 2022
Payment 5: \$200 – Due JANUARY 27, 2023
Payment 6: \$508 – Due FEBRUARY 27, 2023

ADULT Payment/Amount Due Dates - \$1508 Total based on @ SINGLE Occupancy

Payment 1: \$200 – Due SEPTEMBER 28, 2022
Payment 2: \$200 – Due OCTOBER 20, 2022
Payment 3: \$200 – Due NOVEMBER 20, 2022
Payment 4: \$200 – Due DECEMBER 20, 2022
Payment 5: \$200 – Due JANUARY 27, 2023
Payment 6: \$508 – Due FEBRUARY 27, 2023

IMPORTANT ROOM LIST DEADLINE: FEBRUARY 13, 2023

FINAL PAYMENT DEADLINE: FEBRUARY 27, 2023

School/Boosters may send checks to:

***Bennett Travel
861 Arthur Ct
Hastings, MI 49058***

STRONGLY RECOMMENDED:

**Travel Protection Plan including Cancel for Any Reason (CFAR) is available
by TRAVEL INSURED INTERNATIONAL, LLC**

Note: Bennett Travel will provide your director the web link dedicated to your school

Please feel free to navigate through our web site to learn more about Bennett Travel, LLC
'Thank you for the opportunity to serve you'



Jeff Bennett - Owner: 231-838-1925
Robin – Business Mgr: 269-953-8101
Fax: 269-953-1082

TOUR CONSULTANTS

jeff@bennett-travel.com
robin@bennett-travel.com
www.bennett-travel.com

TENTATIVE ITINERARY

[prepared 5/23/22]

COOPERSVILLE HIGH SCHOOL BAND

Greg VanStrien/Lisa Borst - Directors

NEW YORK CITY!

APRIL 26-30, 2023

(5 days/4 hotel nights/2 motor coaches)

WEDNESDAY, APRIL 26, 2023

4:30 AM Group will meet for roll check and packing of motor coaches at **COOPERSVILLE HS, COOPERSVILLE, MI**. Meet your full time **Tour Director**, who will travel with you from the beginning of your trip until you return.

Note: Tour Director will need the two front seats behind the bus driver on Bus 1

School Address: *Coopersville High School, 198 East St., Coopersville, MI*

[note to Drivers: Pick up in 'bus loop' in front of Main Entrance to HS near Football Stadium]

Motor Coach Company: *Compass Coach*

Phone: *616-696-0022*

VERY IMPORTANT: BUS BAYS WILL NOT BE ACCESSIBLE UNTIL HOTEL CHECK IN

5:30 AM ETD from **COOPERSVILLE** to **NEW YORK CITY**
(MEALS on OWN en ROUTE)

7:00 PM ETA at the **WILLOWBROOK MALL FOOD COURT** or **MILLS AT JERSEY GARDENS** for **DINNER** on OWN
WILLOWBROOK MALL

Address: 1400 Willowbrook Mall, Wayne, NJ

Phone: 973-785-1655

8:00 PM ETD for **HOTEL** and **CHECK-IN**
(curfew to be determined by directors)
(pool is open until 10PM – chaperones must supervise)
[Security will be provided for your group each night]

THURSDAY, APRIL 27, 2023

- 6:00 AM **FULL BUFFET BREAKFAST (provided at hotel)**
- 6:50 AM ETD for **NBC TODAY SHOW [outside] at the ROCKEFELLER PLAZA**
Suggested Drop Off on W. 50th Street in front of ‘Top of the Rock’ entrance
- 8:00 AM ETA at **NBC TODAY SHOW [outside]**
- 9:30 AM ETD for **RADIO CITY MUSIC HALL TOUR**
- 10:00 AM **RADIO CITY MUSIC HALL TOUR – Account Number:**
[Group will be split into four groups. Tour is about one hour, 15 minutes]
10:00 am – Group 1 (30 participants)
10:15 am – Group 2 (30 participants)
10:30 am – Group 3 (30 participants)
10:45 am – Group 4 (20 participants)
Complete **TOUR**, then enjoy shopping and sight-seeing back at the
ROCKEFELLER CENTER PLAZA [5th Avenue is only two minutes away]
After Tour – enjoy LUNCH on OWN and shopping this area
(Suggest the lower level of the Rockefeller Bldg -great Food Court)
- 1:00 PM **GUIDED TOUR OF NEW YORK CITY.** You will be introduced to many of
the major attractions in New York to get the true flavor of the City. You may
depart the coach at certain locations on the tour – we will plan to encompass the
city.
**NOTE: Meet your Tour Guides near the ‘Top of the Rock’ entrance on East
50th Street by Rockefeller Plaza**
Please have coaches pick up everyone there.
- 4:00 PM **END TOUR in TIMES SQUARE**
SIGHT SEEING AND SHOPPING in TIMES SQUARE
- 5:00 PM **DINNER at BUBBA GUMPS or OTHER CHOICE (provided)**
- 6:15 PM ETD for **NY PHILHARMONIC ORCHESTRA at the LINCOLN CENTER**
Order Confirmation #:
- 7:30 PM **NY PHILHARMONIC ORCHESTRA**
- 9:45 PM ETD for **HOTEL**
- 10:45 PM ETA at **HOTEL**

FRIDAY, APRIL 28, 2023

- 7:30 AM **FULL BUFFET BREAKFAST at HOTEL (provided)**
- 8:30 AM ETD for **METROPOLITAN MUSEUM OF ART**
Confirmation Number: 21649684
[Note: a terrific music instrument displays available]
GROUP ENTRANCE is on street level left of the grand staircase in front
Address: 1000 5th Ave., NY, NY
Phone: 212-535-7710
(LUNCH on OWN in one of their several eating areas)
- 10:00 AM ETA at **METROPOLITAN MUSEUM OF ART**
- 12:30 AM ETD to **ENJOY SIGHT SEEING in CENTRAL PARK and surrounding areas**
Drop off at COLUMBUS CIRCLE at the TIME-WARNER BUILDING
- 2:00 PM ETD for **EMPIRE STATE BUILDING**
Order Number: #
Address: 350 5th Ave., NY
Phone: 212-736-3100
(Note: Entrance is now on 34th St)
- 2:30 PM ETA at **EMPIRE STATE BUILDING**
- 4:00 PM ETD for **TIMES SQUARE**
- 4:20 PM ETA at **TIMES SQUARE**
- 5:30 PM **DINNER at PLANET HOLLYWOOD or OTHER CHOICE (provided)**
- 7:00 PM ETD for **BROADWAY SHOW – ‘WICKED’**
- 8:00 PM **‘BROADWAY SHOW’**
- 11:30 PM ETD for **HOTEL**
- 12:30 AM ETA at **HOTEL**

SATURDAY, APRIL 29, 2023

- 8:00 AM **FULL BUFFET BREAKFAST (provided)**
- 10:00 AM ETD for **CHINATOWN/LITTLE ITALY/SOHO** for **SHOPPING/SIGHT SEEING**
(LUNCH on OWN)
- 1:15 PM ETD for **911 MEMORIAL & MUSEUM**
(This is a reserved timed event – self guided)
Reservation Number:
- 2:30 PM **911 MEMORIAL & MUSEUM**
Note: Be in line for SECURITY CHECK by 2:15 PM
- 4:45 PM ETD for **PIER 62 – location of DINNER CRUISE (provided)**
Confirmation Number:
- 5:30 PM **BOARDING for DINNER CRUISE**
Confirmation Number:
[Note: arriving early avoids lines – we will try for 5:15 arrival if possible]
- 7:00 PM **DINNER CRUISE on the SPIRIT OF NEW JERSEY/NEW YORK**
- 10:30 PM ETD for **HOTEL**
- 11:30 PM ETA at **HOTEL**

SUNDAY APRIL 30, 2023

- 8:00 AM **FULL BUFFET BREAKFAST at HOTEL (provided) and CHECK OUT**
(MEALS on OWN en ROUTE)
- 9:00 AM ETD for **MICHIGAN**
- 11:00 PM ETA at **COOPERSVILLE HIGH SCHOOL**



SAFETY & SECURITY

The safety of every participant traveling with Bennett Travel is our utmost priority

LIABILITY INSURANCE

Bennett Travel maintains general and professional liability insurance coverage at \$6,000,000.

DISINFECTANT & CLEANLINESS PROTOCOLS

Our partner motor coach companies, hotels, and venues have put in place new cleaning and disinfecting protocols to assist in a safe travel experience.

TRAVEL HEALTHCARE ASSISTANCE

Should medical assistance be needed while on tour, Bennett Travel has procedures that allow for a quick medical response. Our Tour Directors have access to the nearest medical treatment facility and will assist in securing transportation if needed.

EMERGENCY PLAN 24/7

In collaboration with local authorities and the US Department of Homeland Security, we follow their guidelines and alerts. Should you need to contact Bennett Travel after hours, please call our emergency line at 231-838-1925. Since your Tour Director will be traveling with you throughout the entire trip, they have been instructed on how to handle any given situation. All of our Tour Directors are former band, orchestra and choir directors of very successful programs, thus, giving them an advantage of working with unexpected situations.

MOTOR COACH COMPANY

Motor coach companies that are selected by Bennett Travel have gone through an extensive evaluation to insure the best company, coaches, and drivers. Bennett Travel individually selects most drivers.

VENDOR EVALUATIONS

All of our vendors such as hotels, restaurants and attractions receive an annual evaluation by Bennett Travel.

TRIP INTERRUPTION

If there is a travel delay requiring overnight accommodations and meals, Bennett Travel will make the necessary arrangements. Depending on the circumstances, the group may or may not be responsible for the additional costs involved.

NIGHTTIME SECURITY

Bennett Travel provides nighttime security guard(s) dedicated to your group.

FOOD SENSITIVITY POLICY

Bennett Travel is happy that you are joining your school's upcoming trip. We believe that food is an important part of every trip and that parents and students know best how to meet their dietary needs during the trip.

When your trip includes a meal at a hotel or dining establishment, there will generally be options available for participants who need vegetarian, gluten free, or dairy-free food. It is the responsibility of the participant to notify the Group Leader of any special dietary needs. The Group Leader needs to send this list to Bennett Travel at least 90 days in advance of the trip. If we are unable to meet your dietary needs, please bring your own food (in a cooler if needed) to ensure your safety and satisfaction.



BENNETT TRAVEL TERMS of SERVICE

- Bennett Travel will create a custom itinerary and payment schedule and handle all the necessary reservations, deposits, and payments to vendors and suppliers for your group. Bennett Travel will provide updates to the itinerary as needed until the final itinerary is confirmed.
- When a group is flying, it will be necessary for Bennett Travel to disclose some of your personal information with the airlines.
- The Group Leader will provide each trip participant with a copy of the Trip Documents Package. For groups using the on-line payment system the Trip Documents Package is also posted in the online portal to view or download.
- The Trip Price is based upon the final participation as confirmed by the Group Leader. Refer to the Trip Price participation tiers included in the Trip Documents Package. The Group Leader is responsible for communicating any change in participation and Trip Price to their group.
- Should a motor coach company add a fuel surcharge to the original contracted price, the Group is responsible for paying any additional surcharges to Bennett Travel before the trip departure date. Bennett Travel will remit payment of the surcharges to the motor coach company.
- The final group count will be based on the Hotel Room List for overnight trips or the Final Participation List for one-day trips. The Group Leader will provide this list and send to Bennett Travel at least **TWO WEEKS** before the **Final Payment Date**.
- **A Travel Protection Plan, including CFAR coverage (Cancel for Any Reason)**, for individual participants is available for purchase from Travel Insured International, LLC. For all trips, Bennett Travel will create a unique Group Account with Travel Insured International and send the Group Leader a Trip Documents Package with the link for your group. The Group Leader will provide this link to all trip participants so they will have the ability to purchase trip insurance at the Group rate. Travel Insured International, LLC is not affiliated with Bennett Travel, LLC. Travel protection is not required to participate in the trip, however Bennett Travel strongly recommends this additional security.

ADDITIONAL TERMS of SERVICE FOR ON-LINE PAYMENTS ONLY

- When a Group Leader selects online payments; all participants within the group will create an online account portal through which all credit card payments will be processed. Instructions will be provided for creating your online account. We accept VISA, MASTER CARD, DISCOVER & AMERICAN EXPRESS. **Bennett Travel cannot accept credit card payments over the phone and cannot accept mail-in payments from individual trip participants.**
- A trip participant is not registered for the trip until the entire first payment amount due for each Traveler in your online payment account has been paid. A partial payment or an account with no payment does not secure your registration in the trip.
- Upcoming and missed payment reminders will be sent once for each payment due date. Your credit card will not be automatically charged for each payment. You must log into your online account and submit the payment by the due date as determined in the Payment Schedule. Failure to pay the Account Balance Due by the Final Payment Date may constitute voluntary cancellation from participation in the trip with forfeiture of all prior payments. The Payment Schedule is available from your Group Leader and is also included in your online account portal.
- Upon receipt of the group hotel room list from the Group Leader, any hotel room cost adjustments based upon a participant's room type assignment will be applied to the participant's online account. This may be an increase or decrease to your Trip Price. It is the responsibility of the trip participant to pay their account balance in full unless other arrangements have been made with your Group Leader.
- If your group has fund raising or other monies available through the School or Boosters Organization that will be used to assist participants in paying for the trip, the Group Leader will send an authorized check and participant list to Bennett Travel. The funds will be added on-line to each designated participant.



TRAVEL PROTECTION PLAN

Vendors and Suppliers have changed their Cancellation and Refund Policies due to the impact of the COVID-19 pandemic. Bennett Travel makes it easy for trip participants to purchase a travel protection plan at affordable Group Rates from Travel Insured International, LLC. The ***Student Deluxe with CFAR Travel Protection Plan*** provides numerous benefits including **Cancel For Any Reason (CFAR)** protection. Trip participants who would like the security of a Travel Protection Plan need to follow the instructions below and purchase their plan directly from Travel Insured International. **You must purchase your Travel Protection Plan before the final payment is due for your trip (refer to the Payment Schedule).**

HOW TO PURCHASE THE TRAVEL PROTECTION PLAN FOR COOPERSVILLE HS BAND:

Please copy and paste the link provided below to your search bar to purchase the Student Deluxe with CFAR Travel Protection Plan on-line. This is not a clickable link. Use the appropriate Student or Adult trip price as stated on page 2 of this packet and the final payment date of **February 27, 2023** when purchasing your plan. Please read and download all plan documents. It is recommended to bring a copy of the completed policy with you on your trip.

<https://www.travelinsured.com/group.signup?group=141748&guid=91a8acbd7dd644aebf8b723063380445>

* If a trip participant would like to purchase a Travel Protection Plan **without CFAR** please contact Bennett Travel and a separate link for that plan will be provided.

The cost of the Travel Protection Plan is determined by the cost of your trip. Please refer to the chart below to find the cost of your Travel Protection Plan.

**Student Deluxe Protection Plan
PER PERSON RATES***

Cost of Trip	Travel Protection Plan Rate with CFAR
\$1-\$200	\$18.00
\$201-\$400	\$25.50
\$401-\$600	\$31.50
\$601-\$800	\$37.50
\$801-\$1,000	\$45.00
\$1,001-\$1,500	\$61.50
\$1,501-\$2,000	\$81.00
\$2,001-\$2,500	\$102.00
\$2,501-\$3,000	\$121.50
\$3,001-\$3,500	\$141.00
\$3,501-\$4,000	\$162.00

* Current insurance prices as of 02/10/2021.

Price may be subject to change as published by Travel Insured International, LLC



CANCELLATION and REFUND POLICY

All payments from participants are subject to this cancellation and refund policy. If a Group determines that the entire trip must be canceled, **written notification must be sent by e-mail to finance@bennett-travel.com** with the reason for cancellation. Cancellation by the Group Leader will be deemed effective when verified by Bennett Travel with a confirmation response to the client.

We strongly urge all trip participants to purchase the **Student Deluxe with CFAR Travel Protection Plan** offered to your group. Please contact your Group Leader for the Travel Protection Plan information and registration link specific to your group.

If the Group Leader cancels the entire trip 90 days or more before the departure date, the following **Refund Policy** will apply if written notice is received and confirmed by Bennett Travel as noted in the first paragraph above. A 100% refund of payments received by Bennett Travel as of the verified cancellation date will be made, less any non-refundable pre-payments made to vendors and suppliers on the Client's behalf. In addition, any charges or cancellation fees assessed by the airlines, bus company, railroad, hotel, credit card processing fees, or other vendor and supplier services in accordance with their tariff schedules will be charged to the Client and deducted from the available refund.

Individual Participation Cancellation

If a Group has selected the Individual Payment System (IPS) using online credit card payments and individual trip participants chose to cancel their participation in the trip for any reason, both Bennett Travel and the Group Leader **must be notified in writing**. E-mail finance@bennett-travel.com and the Group Leader and state the reason for cancellation. Bennett Travel cannot remove an on-line participant from a trip without the written consent of the Group Leader. The same Refund Policy as noted above for Groups will apply to an individual cancellation. Failure to pay the Account Balance Due by the Final Payment Date may constitute voluntary cancellation from participation in the trip with forfeiture of all prior payments. See the Travel Protection information provided by your Group Leader regarding **Cancel For Any Reason (CFAR) Travel Protection**.

If you are making your trip payments directly to your school, group, or music boosters, please contact your Group Leader to find out the process for individual participant cancellation.



Jeff Bennett – Owner: 231-838-1925
travel.com
Robin Harting – Business Mgr: 269-953-8101
Fax: 269-953-1082

jeff@bennett-

robin@bennett-travel.com
www.bennett-travel.com

For all school groups where any portion of the Trip Cost is paid on behalf of participants by the Boosters Organization or other 3rd Party.

If a trip participant intends to purchase the Student Deluxe with CFAR Travel Protection Plan policy offered to the group, the **actual full trip cost** must be entered as the **Trip Cost** when purchasing the policy online, including any portion of the **Trip Cost** that may be paid by the boosters organization or other 3rd party. This ensures that in the event of a claim, the **actual full trip cost** is considered. All trip participants who have any portion of their **Trip Cost** paid by the boosters organization or other 3rd party should complete the **Assignment of Benefits Form** and turn it in to your Group Leader.

If you must cancel your trip, the policyholder must notify the Group Leader and Bennett Travel. In the event the entire trip is canceled, the Group Leader will notify Bennett Travel. Initiate your claim with Travel Insured and provide them with the dollar amount of the **actual full trip cost** that was non-refundable by the vendors and suppliers contracted by Bennett Travel on your behalf. Travel Insured will send the claimant an **Assignment of Benefits Agreement Form** to complete, sign, and return before processing the claim. Note: this is not the same form that you turned in to your Group Leader. Be sure to include the name of your boosters organization, the school mailing address or other 3rd party address when you complete this form (there is not a separate address line on the form). Refer to your copy of the Confirmation of Benefits Form and the Student Deluxe Protection Plan you received from Travel Insured when you purchased the Travel Protection Plan for complete Claims Procedures and the Schedule of Benefits. Please be aware that Bennett Travel is not involved in your insurance claim process.



TRAVEL INSURED INTERNATIONAL®

A CRUM & FORSTER COMPANY

ASSIGNMENT OF BENEFITS FORM**

**Return completed form to your Group Leader
at the time the first Trip Payment is due**

It is understood and agreed upon that in the event any funds are due reimbursement to

(name of Booster Organization or other 3rd Party)

Travel Insured International is hereby authorized to release directly to the
aforementioned on my behalf as part of my claim settlement.

Group or Plan Participant Signature _____

Date _____

Parent/Guardian's Signature _____
(if Plan Participant is under 18 years old)

Claims Questions: 1-800-243-3174, Weekdays 8:00am – 6:00pm, www.travelinsured.com
Travel Insured International, PO Box 6503, Glastonbury, CT 06033-6503

**Bennett Travel is not involved in the insurance claim process